

THE COUNCIL OF TECHNICAL EDUCATION AND TRAINING

(BY LAWS)

To established and incorporated as an educational body by the name a fore said having perpetual succession and a seal with power subject to facilitate, commencement and promote education process in the field of academic, vocational, professional to produce quality, human resources to cater to need of the education sector and to provide for matter connected therewith or incidental thereto.

- Defined as under:

(a) council means : “ The Council of Technical education & Training”

(b) “academic council” means the academic council of the council;

(c) “academic staff” means such categories of staff as are designated as academic staff by the orders ;

(d) “accreditation” means an accreditation conducted by the council;

(e) “campus” means the unit established by the institute for making arrangements for education and training;

(f) “director” means respectively the director of the council;

(g) “secretary” means the secretary of the council;

(h) “cashier” means the cashier of the council;

(i) “public relations officer” means the P.R.O. of the council;

(j) “member” means a member of the council;

(k) “prescribed” means prescribed by regulations made by the council;

- (l) “school” means an education institute accredited by council to admit the students for imparting education and training;

- (m) “college” means an education institute accredited by council to admit the students for imparting education and training;

- (n) “academy” means an education institute accredited by council to admit the students for imparting education and training;

- (o) “study centre” means an education institute accredited by council to admit the students for imparting education and training;

- (p) “institute” means an education institute accredited by council to admit the students for imparting education and training;

- (q) “department” means a department of studies ;

- (r) “distance education” means the system of imparting education through any means of communication, such as broad casting , telecasting, by internet, correspondence courses, seminars, contact programmes, e-learning, or the combination of such means;

- (s) “school education” means all education from the nursery class to twelfth class immediately proceeding the stage leading to entry to first degree of a university

- (t) “employee” means any person appointed by the council ;

- (u) “notification” means a notification published in the official Gazette;

- (v) “off- shore campus” means an institution , college, centre, school or campus out side the country;

- (w) “off-shore study centre” means an institution, college, centre, school, working as study centre to impart the education out side the country;
- (x) “ off-shore authorized centre” means an institution, college, centre, school, to impart the education out side the country;
- (y) “ off-shore affiliate centre” means an institution, college, centre, school, to impart the education out side the country;
- (z) “ campus” means an institution , college, centre, school or campus in the country;
- (aa)“study centre” means an institution, college, centre, school, working as study centre to impart the education in the country;
- (ab)“ authorized centre” means an institution, college, centre, school, to impart the education in the country;
- (ac)“affiliation” means an institution, college, centre, school, affiliate by the concerned authority to impart the education prescribed in the country;
- (ad)“recognized” means an institution, college, centre, school, recognized by the concerned authority to impart the education prescribed in the country;
- (ae)“approved” means an institution, college, centre, school, approved by concerned authority to impart the education prescribed in the country;
- (af) “principal” means the head of an educational institution;
- (ag)“secretary’ means the secretary of the institute;

(ah) “cashier” means the cashier of the institute;

(ai) “administration office” means administration office of the council decided by directors with advise of the members as such places as it may deem fit ;

(aj) “registered office” means registered office of the council ;

(ak) “jurisdiction” means the working area of the council, the council may accredited the campus, centers , schools, colleges, institutions all over world as it may deem fit;

(al) “textbooks” means any book and other printed study material prescribed , recommended or otherwise approved by the concerned authority for study in the institutes;

(am) “recommended” means recommended by the rules and regulations made by the council;

(2) The objects of the council:-

- To facilitate and promote accreditation / education and training in the field of school education , higher education, teaching, training, and research and extension work in human resources developments and such areas as may emerge in future;
- To create an ambience for learning and scholarship in school and higher education;
- To take appropriate measures for ensuring and regulating the quality of school and higher education programmes ;
- To develop academic standards of an international level and undertake other measures as it deemed fit, to facilitate the development of skills in child;
- To develop various programmes for school and higher education in science and technology, arts, commerce , computer and medical science;

- To take appropriate measures for promoting innovations in teaching – learning process, undertake intra-disciplinary studies and research;
- To encourage sports and health building activities;
- To do such other act and things as it may deem fit for the purpose of the promotion of the council;
- To arrange for the preparation , writing , compilation, printing, publishing textbooks , other educational material and undertake the publication of any other educational work, book or periodicals;
- To prescribe conditions for the accreditation of the institutions in term of teachers and their qualifications, curriculum, equipments, buildings and other educational facilities;

(3) Governing body of the council:

- (a) The director;
- (b) The secretary;
- (c) such other member of the governing body as may be appointed by the council ;

(4) power and duties:

- (a) The director shall be the administrative head of the council;
- (b) The director shall exercise all powers necessary for the privileges of the council;

(c) In any emergency arising out of the administrative business of the council which in the opinion of the director require immediate action the director take such action as he deems necessary;

(d) the secretary shall assist the director in all matter administrative and academic , shall discharge such duties and exercise such powers as may be delegated to him by the director, and shall in latter's absence exercise all the power of the director;

(4) Meeting of the council:

- The director shall preside at every meeting of the council;
- The director or in his / her absence the secretary may at any time, and shall at the prescribed intervals or on receipt of a requisition signed by not less then one third of the member and stating the business to be brought before the council , call meeting of the council in prescribed manner;

- All questions at a meeting of the council shall be decided by the vote 2/3 of majority or the members present and voting;
- One third of the total membership shall form a quorum at a meeting of the council provided that a meeting is adjourned for want of quorum no quorum shall be necessary at the next meeting for the transacting the same business;
- A copy of the proceedings of every meeting of the council shall be kept in the record by the secretary as soon as may be after the meeting is held;